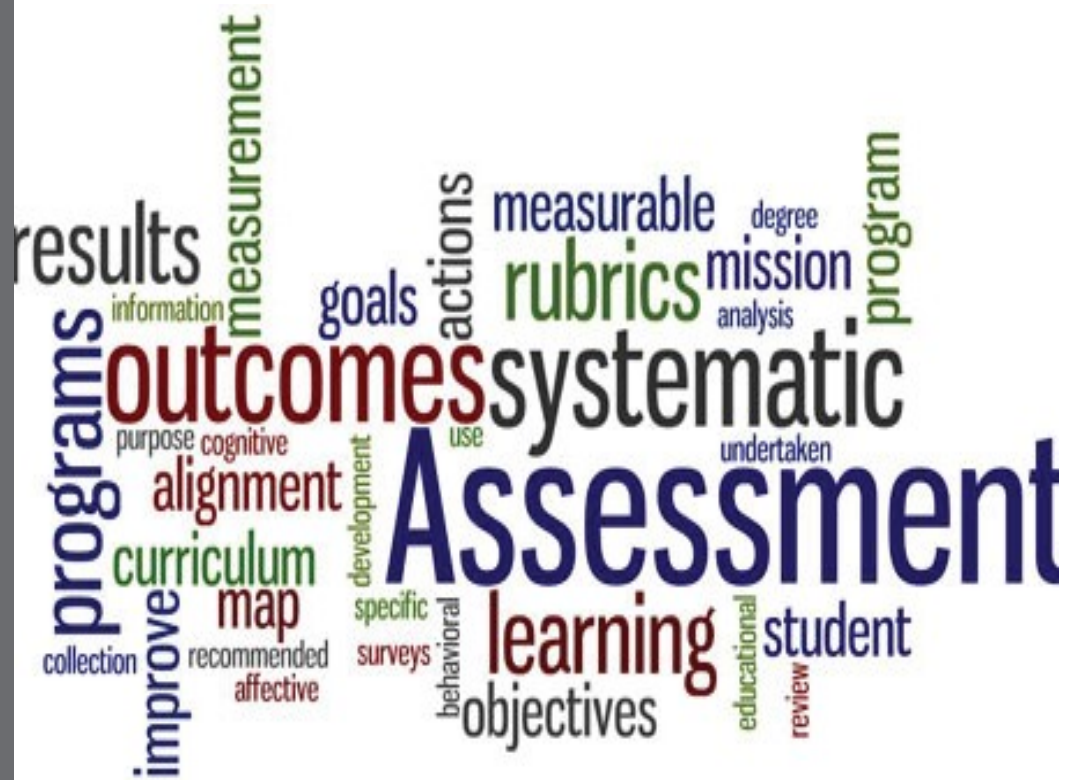


YEAR 10 ASSESSMENT BOOKLET 2019



MACLEAN HIGH SCHOOL – YEAR 10 ASSESSMENT PROCEDURES

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 10.
- Your rights and responsibilities under this system.

2. What is an assessment mark?

- An assessment mark represents your achievement of outcomes listed in the syllabus for each course studied.

3. What is the purpose of assessment marks?

- To allow a wide range of subject skills and knowledge to be assessed.
- To measure skills that are not easily measured by a written examination.

4. Are non-assessable tasks important?

- Yes! You must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers.
- Failure to complete non-assessable tasks may mean that the Board of Studies requirements for completing a Stage 5 course are not satisfied.

5. How will assessment marks be compiled?

- Each Faculty, using NESA guidelines, has developed procedures for compiling an assessment mark by the end of each course.
- Assessment schedules for each subject specify the nature of each task, the outcomes to be assessed, weighting in the final assessment for that course and the timing of each task.
- The assessment schedule for each subject is included in this booklet.

6. When will assessment take place?

- Assessment will take place throughout the entire year.

7. How will I be notified of impending assessment tasks?

- You will receive written notice of every assessment task at least two weeks before the due date.
- Notice will be given in a standardised format across all subjects. It will include information regarding task number, task weight, outcomes, due date and time, assessment criteria, marking scheme and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

8. How will results be reported back to students?

- Meaningful feedback will be given on the outcomes you have achieved. You will also be awarded a mark and rank for each assessment task completed.
- Each school report will contain your current assessment rank in each course.

9. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.

10. What do I do if I know I am going to be absent for an assessment task?

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher and/or Head Teacher of the faculty.
- You must complete an *Illness/Misadventure/Absence Form* to explain why you will be absent and you may be asked to produce evidence of the progress you've made on the set task.

11. What is an *Illness/Misadventure/Absence Form* and where do I get one?

- This is a form that must be completed whenever student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness and unavoidable lateness or absence. Supporting documentation, such as a doctor's certificate, should be attached to the form.
- The forms are available from your class teacher, subject Head Teacher or Year Adviser.

12. What happens if my assessment task is late?

- You will lose 20% of your marks per school day. After 5 school days, unless there are extenuating circumstances a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 5 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!

13. What happens if a student is on suspension at the time a task is due?

- The student must make arrangements to submit the task by the due date.
- If the task occurs in class, then the parent/carer of the student will need to seek permission from the Deputy Principal or Principal for the student to attend school to sit the task. Where a student is not permitted to attend school, the Deputy Principal or Principal will ensure alternate arrangements are made for completion of the task.

14. What if I am absent on the day an assessment task is scheduled?

- You must contact the school and explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty
- On the day you return to school, report to the Head Teacher of the subject concerned and complete an *Illness/Misadventure Appeal*
- Supporting evidence (such as a medical certificate) should be attached and the form returned to the Head Teacher.
- The Head Teacher will consider the application and a decision issued promptly to the student and to the class teacher. Appeals can be made to the Deputy Principal.
- An alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

15. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
- Parents will be notified in writing by the Head Teacher, using a Stage 5 N-Warning letter. You will still have to complete the task for zero marks.
- If you do not make a genuine attempt at all set assessment tasks then you may be deemed not to have studied the course satisfactorily.

16. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice is identified, the student may be penalised marks accordingly or even receive a mark of zero for the task. Students may then be required to re-complete the task properly in order to meet course requirements.

17. Must I attend school regularly?

- Yes! You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.
- If a student's attendance is unsatisfactory in a particular course, the class teacher – in consultation with the faculty Head Teacher – will issue an N-Warning letter.

18. What do I do if I am dissatisfied with an assessment procedure or disagree with an assessment mark?

- In the first instance, you should discuss the situation with your classroom teacher.
- You may refer the matter to the Appeal Committee (Head Teacher, Deputy Principal and Principal) as soon as possible after the assessment task.
- The panel will make a decision and the result will be reported to you.
- In the event that a student is not satisfied with their final assessment rank, an appeal to NESAs is then possible.
- Any decisions regarding whether or not a task was satisfactorily completed, the subsequent marks awarded to students and any requirements to re-submit work are at the discretion of the Head Teacher of the subject concerned in the first instance. Any appeal of this decision is to be presented to the School Review Panel.

19. What do I do if I feel that a course has not been taught as per the requirements of the syllabus?

- In the first instance, you should discuss the situation with your classroom teacher.
- Should the classroom teacher be unable to satisfy your queries, you must talk with the KLA Head Teacher and the Deputy Principal or Principal.

20. What happens when the date of the task has been changed?

- If a task's due date is to be changed this must be negotiated with students in consultation with the course teacher and approved by the Head Teacher for that course.

ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

Mandatory Courses

KLA: ENGLISH		Course: English		
<p>Formative assessment will be ongoing throughout Year 10 English. Students are expected to complete all in-class tasks, homework and reflection activities, and participate in class discussions and other activities in order to satisfy the outcomes for Stage 5 English. Students are expected to strive for high achievement and submit quality tasks to maximise their results and learning in preparation for Stage 6. All work should be edited and formulated using <i>Grammarly</i>.</p> <p>Formative tasks reflect the student's commitment to their learning and allow teachers to assess more widely and deeply than a single summative task. Students can achieve recognition for their efforts and achievement through FRESH, Faculty and Presentation Night awards.</p>				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	<i>State of our World: Environments and Sustainability</i>	Multimodal Presentation with accompanying discursive text	25%
2	Term 2 Week 6	Formative Assessment of class participation and personal reflection on learning	Personal reflection	15%
3	Term 2 Week 9	Shakespearean Drama Close Study	Portfolio of Writing: Short Responses and one extended response	25%
4	Term 3 Week 9	<i>Growth and Transformation: Film/Poetry and Australian literature</i>	Essay response	20%
5	Term 4 Week 8	<i>Writing to Incite: Speeches</i>	Opinion writing in the style of...	15%
Total				100%

KLA: MATHEMATICS**Course: Mathematics A**

Task #	When	Area(s) to be assessed In any task students may be assessed on general mathematical concepts from prior learning.	Task Format	Weighting
1	Term 1 Week 5	Length and Area, Equations	Examination (common across two or more like classes in the cohort)	10%
2	Term 1 Week 10	Relations, Volumes	Examination	10%
3	Term 2 Week 5	Proportion, Equations	Examination	10%
4	Term 2 Week 10	Coordinate, Geometry	Examination	10%
5	Term 3 Week 4	Statistics, Relations	Examination	10%
6	Term 3 Week 9	Trigonometry, Relations	Examination	10%
7	Term 4 Week 3	Algebraic Representation	Examination	10%
8	Term 4 Week 7	Euclidean Geometry	Examination	10%
9	Throughout the year		Class based tests, assignments and presentations	20%
Total				100%

All tasks are common across all classes. Additional class based assessment may occur at the discretion of the teacher. These assessments will be diagnostic only and will not count towards the final grade

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 7-9	Climate change	2nd hand research and report	35%
2	Term 2 Weeks 3-5	Chemical reactions	1st hand investigation and test	35%
3	Term 1 & 2 Ongoing	Questioning and predicting skills	Workbook and/or test	15%
4	Term 1 & 2 Ongoing	Designing investigations	Workbook and/or test	15%
SEMESTER 1				100%
5	Term 3 Weeks 7-9	STAGE 5 MANDATORY INVESTIGATION - students own topic	1st hand investigation and report	35%
6	Term 4 Weeks 3 - 5	Perpetual motion machines	1st hand investigation and report	35%
7	Term 4 Ongoing	Problem solving	Workbook and/or test	15%
8	Terms 3 and 4 Ongoing	Scientific Report Writing	Workbook	15%
SEMESTER 2				100%

KLA: HUMANITIES**Course: HISTORY**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 1	History Literacy Test	In class	15%
2	Term 1 Week 5	Source Analysis	Research Assignment	30%
3	Term 2 Week 4	Topic Test- Rights and Freedoms	In class	25%
4	Term 2 Week 8	Semester Exam	In class	30%
Total				100
1 Semester change Over 24/6	Term 2 Week 9	History Literacy Test	In class	15%
2	Term 3 Week 3	Source Analysis	Research Assignment	30%
3	Term 3 Week 10	Topic Test- Rights and Freedoms	In class	25%
4	Term 4 Week 5	Semester Exam	In class	30%
Total				100%

KLA: HUMANITIES**Course: Geography**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 1	Geography Literacy Test	In class test	15%
2	Term 1 Week 10	Topic and Skills test	In class test	25%
3	Term 2 Week 3	Well being Assignment	Research Task/Report Writing	30%
4	Term 2 Week 4	Semester Examination	In class	30%
Total				100%
1 Semester change over 24/6	Term 2 Week 9	Geography Literacy Test	In class test	15%
2	Term 3 Week 9	Topic and Skills test	In class test	25%
3	Term 4 Week 3	Well being Assignment	Research Task/Report Writing	30%
4	Term 4 Week 4	Semester Examination	In class	30%
Total				100%

KLA: PDHPE**Course: PDHPE**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 on going	Dance Skills.	In class performance	25%
2	Term 2 Week 3	Resume and Job application letter.	Take home & some in class work	20%
3	Term 3 Week 5	Respectful relationships	In class test	15%
4	Terms 2/3	Practical competency - During the Sports Challenge unit skill, participation and team play will be assessed.	Practical, In class	25%
5	Term 4 Week 4	Examination on course content related to road safety and risk taking	In class test	15%
Total				100%

Electives

KLA: SCIENCE		Course: Agriculture		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Week 6 Term 2	Northern Rivers Soil Health Genetics	Research Tasks	20%
2	End of term 1,2,3	Course content	Topic Tests	30%
3	All Year	Practical competencies	Practical	30%
4	Term 4	Course content	Examination	20%
Total				100%

KLA: HUMANITIES		Course: Commerce		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Research Task	Research assignment home	25%
2	Term 2 Week 6	Topic Test	In class	25%
3	Term 3 Week 6	Research Task	Research assignment home	25%
4	Term 4 Week 3	Research Task	Research assignment home	25%
Total				100%

KLA: CAPA		Course: Drama		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 7	Performance Theory	Exam	25%
2	Terms 1- 2	Stagecraft - movement, characterisation, production elements	Classwork	25%
3	Term 3 Week 1 Term 4 Week 2	Monologue Writing and development to Script	Writing for Performance	25%
4	Term 4 Week 6	Elements of Drama	Performance	25%
Total				100%

KLA: TAS		Course: Design & Technology		
Task #	When	Area(s) to be assessed	Task Format	Weighting
2	Term 2 Week 2	Research	Presentation	20%
3	Term 2 Week 10	Minor Project	MP	20%
4	Term 3 Week 8	Major Project/Folio	MP	50%
5	Term 4 Week 2	Knowledge Test	Written Test	10%
Total				100%

Task	When	Areas(s) to be assessed	Task Format	Weighting %
1	Term 1	Unit 1- Food Trends, Service and Catering Food Service and Marketing Design Task	Research Project Practical Experience Unit Test	25%
2	Term 2	Unit 2- Food Processing and Preservation Food Preservation Research Project	Research Project Practical Experience Unit Test	25%
3	Term 3	Unit 3- Food Product Development Creation of a Line Extension	Research Project Practical Experience Unit Test	25%
4	Term 4	Unit 4- Food for Special Needs Menu Solutions for Special Dietary Needs	Research Project Practical Experience Unit Test	25%
Total				100%

KLA: TAS		Course: Information Software & Technology		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 1-7	Web Page #1	Web page assignment	30
2	Term 1 Weeks 8-10	Web page #2	Web page assignment	10
3	Term 2	Photoshop	Photoshop portfolio	20
4	Term 3	Coding using Visual Basic	Coding Portfolio	20
5	Term 4	Coding using Visual Basic	Coding Portfolio	20
Total				100%

KLA: TAS		Course: Industrial Technology Engineering		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Project /folio/research assignment - Graphical Communications	Presentation	25%
2	Term 2 Week 7	Project/folio- Aerodynamics	Report	25%
3	Term 3 Week 9	Project/folio CO2 Cars	Presentation	25%
4	Term 4 Week 5	Knowledge Test on all content	Written exam	25%
Total				100%

KLA: TAS**Course: Industrial Technology Metals**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	End of unit Term 1	Folding Shovel- skills- machining, welding, measuring, cutting documentation,	Project / folio	25%
2	End of unit Term 2	Research assignment	Workbook	25%
3	End of unit Term 4	Minor project	Project/ folio	40%
4	Term 4	Theory exam	Written exam	10%
Total				100%

KLA: TAS**Course: Industrial Technology Timber**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	Theory	Workbook	10%
2	Term 2 Week 2	Research	Presentation	10%
3	Term 2 Week 10	Minor Project	Project/ folio	20%
4	Term 3 Week 8	Knowledge Test	Written Test	10%
5	Term 4 Week 9	Major Project/Folio	Project/ folio	50%
Total				100%

KLA:TAS**Course: I STEM**

Task	When	Areas(s) to be assessed	Task Format	Weighting %
1	Week 8 Term 1	STEM Fundamentals - Various STEM based projects	Project & report	25%
2	Week 5 Term 2	3D CAD/CAM	Project	25%
3	Week 7 Term 3	Aerodynamics	Project & report	25%
4	Week 3 Term 4	Research project	Report	25%
Total				100%

KLA: SCIENCE		Course: Marine Studies		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Aquaculture - Anatomy and Physiology	Practical observation and worksheet	10%
2	Term 1 Week 11	Aquaculture - All	Exam	10%
3	Term 2 Week 6	Marine Careers - Tourism	Presentation	10%
4	Term 2 Week 10	Marine Careers - All	Exam	10%
5	Term 3 Week 6	Coastal Management -	2nd hand research	10%
6	Term 3 Week 10	Coastal Management - All	Exam	10%
7	Term 4 Week 6	Marine Studies - All	Yearly Exam	30%
Total				100%

KLA: CAPA		Course: Music		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	2 x Performance Pieces for Topic 1 Composition Task	Performance Composition	20% 10%
2	Term2 Week 3	Topic Test on Topic 1. (Aural/Musicology)	Written	6%
3	Term 2-3	2 x Performance Pieces for Topic 2 1 x Composition Task (Due Mid Term 3) Topic Test on Topic 2. (Aural/Musicology)	Performance Composition Written	20% 10% 7%
4	Term 3-4	2 x Performance Pieces for Topic 3 Topic Test on Topic 3. (Aural/Musicology)	Performance Written	20% 7%
Total				100%

KLA: PDHPE		Course: PASS		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9 - 10	Circus Skills - Performance and juggling skills linked to skill acquisition.	In Class performance and written	25%
2	Term 2 Ongoing	Athletes with a disability - presentation to class. Self and teacher assessment of skills during modified games.	In class and take home	25%
3	Term 3 Ongoing	Peer coaching session and design - students have to design a training session and then take their peers through that session.	In class and take home	35%
4	Term 4 Ongoing	Application of competitions	In class	15%
Total				100%

KLA: CAPA		Course: Photography		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 ongoing	Figures in the Landscape. Research Photographers	Portfolio Journal	10% 10%
2	Term 2 ongoing	Portrait Photography Research Photographers	Portfolio Journal	10% 10%
3	Term 3 ongoing	Short Film Study	Portfolio Journal	10% 10%
4	Term 4 Week 1-5 Week 5	Photographic Body of Work Student Exhibition Yearly Examination	Portfolio Exhibition Written Paper	10% 20% 10%
Total				100%

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 ongoing	In Class Artmaking Tasks Visual Diary Research Task Relevant to Practice	Artworks and Practice Documented in Visual Diary Art Studying-Research Task	15% 10%
2	Term 2 ongoing	In Class Artmaking Tasks Visual Diary Research Task Relevant to Practice Art Studying Half Yearly Examination	Artworks and Practice Documented in Visual Diary Written Paper	15% 10%
3	Term 3 ongoing	In Class Artmaking Tasks Visual Diary Research Task Relevant to Practice	Artworks and Practice Documented in Visual Diary Art Studying-Research Task	15% 10%
4	Term 4 Week 5	In Class Artmaking Tasks Visual Diary Research Task Relevant to Practice Student Exhibition Yearly Examination	Artworks and Practice Documented in Visual Diary Written Paper	15% 10%
Total				100%

MACLEAN HIGH SCHOOL ASSESSMENT CALENDAR

TERM 1	
Week 1	History, Geography, PDHPE Ongoing Term 1
Week 2	
Week 3	Mathematics
Week 4	
Week 5	Mathematics, History
Week 6	PASS
Week 7	
Week 8	Mathematics, Marine Studies, Commerce
Week 9	Engineering,
Week 10	Mathematics, Geography, PASS, English
Week 11	Food Technology, History, Marine Studies

TERM 2	
Week 1	Industrial Tech Timber, PASS & PDHPE Ongoing Term 2
Week 2	Mathematics, History, Design and Technology,
Week 3	PDHPE, Geography,
Week 4	Mathematics, Industrial Tech Timber, History, Geography
Week 5	
Week 6	Mathematics, Commerce, Marine Studies, English
Week 7	Textiles, Engineering
Week 8	Food Technology, History
Week 9	Mathematics, History, Geography, English
Week 10	Design and Technology, PDHPE (ongoing), PASS(ongoing), Marine Studies

TERM 3	
Week 1	PASS & PDHPE Ongoing Term 3
Week 2	
Week 3	Mathematics, History
Week 4	
Week 5	PDHPE
Week 6	Mathematics, Marine Studies, Commerce
Week 7	
Week 8	Design and Technology, Industrial Tech Timber
Week 9	Mathematics, PDHPE, Engineering, English, Geography
Week 10	Textiles, PASS & PDHPE (ongoing), History, Marine Studies

TERM 4	
Week 1	PASS ongoing Term 4
Week 2	Design and Technology
Week 3	Mathematics, Geography, Commerce
Week 4	Geography, PDHPE
Week 5	Mathematics, Engineering, History
Week 6	Marine Studies
Weeks 7,8,9,10	Mathematics, Food Technology
Week 8	English
Week 9	Mathematics, Industrial Tech Timber
Week 10	

“Maclean High School is located on the South Arm of the Clarence River on the North Coast of N.S.W.

The school is a large district, comprehensive, co-educational facility. The grounds including the school's farm, occupy 10 hectares of the river floodplain. The school has excellent facilities including expansive grounds, an agricultural farm, two Trade Training Centres, one in Hospitality and the other in Construction, upgraded science laboratories, a modern library, air conditioned class rooms, technology integrated across the school and our Creative and Performing Arts program is acclaimed across the region.

The curriculum, class structures and education programs are designed to accommodate these diverse needs of our community and provide pathways extending from Academic and tertiary education to Vocational pathways including school based apprenticeships and traineeships. There is a considerable amount of extra-curricular activity adding significantly to the learning opportunities. There is a significant major excursion program including trips to Heron Island, Central Australia and Jindabyne. The school has a widely acclaimed transition program for students from the 12 feeder primary schools. The extensive curriculum, especially in the senior school offers access to a broad range of courses including many vocational opportunities. Courses include Hospitality, Primary Industries, Seafood Aquaculture, Construction, Metals and Engineering and Sports Coaching. There is also a wide variety of TAFE options. Students with special education needs are well catered for with a variety of programs. There is also significant emphasis on literacy development, student welfare, sport, and the creative and performing arts. Academic results are exceptional and consistently above the like schools group and the region. A highly acclaimed school musical is held every 2 years involving a considerable number of staff and students. Students regularly perform at Encore to showcase their talents. Retention rates are exemplary and among the best in the region. Maclean High School undertakes significant programs in Literacy, Numeracy, Aboriginal Education (The school was the recipient of a Nanga Mia Award in 2016), Quality Teaching, Connected Learning and Student Engagement and Retention. These programs benefit all students who have a strong comprehensive education program to follow. Student surveys indicate that the students are happy and feel safe at school and that they have a belonging and ownership of the school's core values:

Fair, Respectful, Effort, Safe, Honest = F.R.E.S.H”