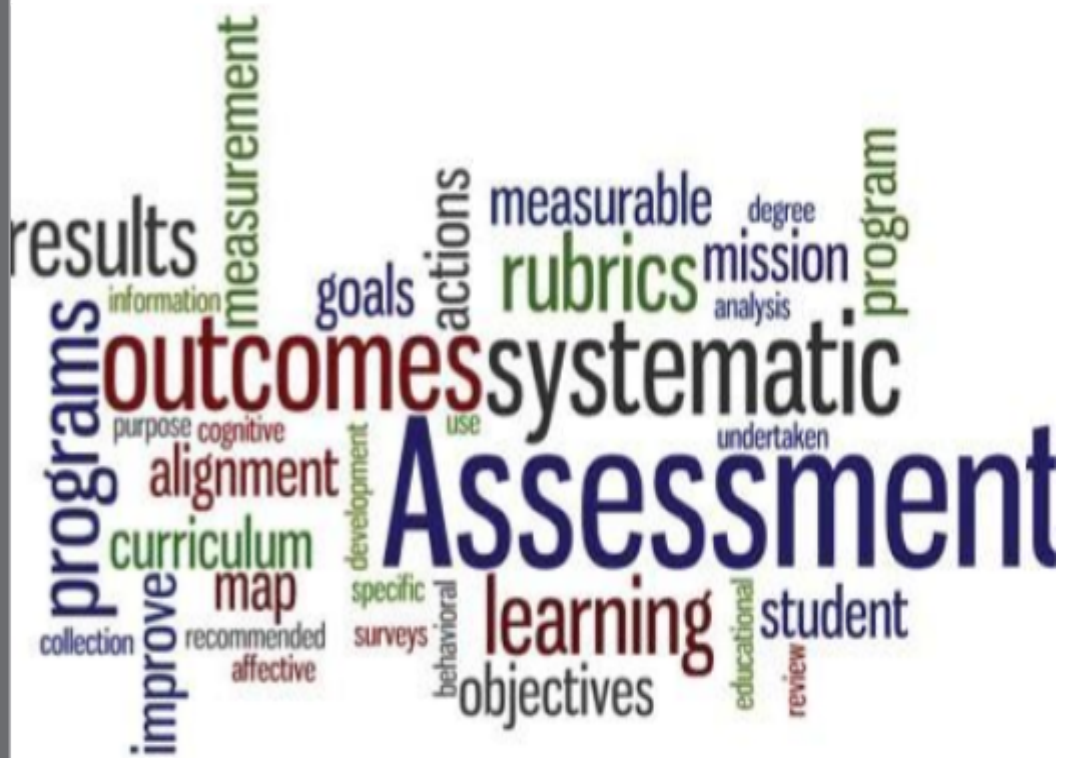


YEAR 9 ASSESSMENT BOOKLET 2019



MACLEAN HIGH SCHOOL – YEAR 9 ASSESSMENT PROCEDURES

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 9.
- Your rights and responsibilities under this system.

2. What is an assessment mark/grade?

- An assessment mark/grade represents your achievement of outcomes listed in the syllabus for each course studied.

3. What is the purpose of assessment marks/grades?

- To allow a wide range of subject skills and knowledge to be assessed using a variety of assessment methods.

4. Are non-assessable tasks important?

- Yes! You must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers.
- Failure to complete non-assessable tasks may mean that NESA requirements for completing a Stage 5 course are not satisfied.

5. How will assessment marks be compiled?

- Each Faculty, using NESA guidelines, has developed procedures for compiling an assessment mark/grade by the end of each course.
- Assessment schedules for each subject specify the nature of each task, the outcomes to be assessed, weighting in the final assessment for that course and the timing of each task.
- The assessment schedule for each subject is included in this booklet.

6. When will assessment take place?

- Assessment will take place throughout the entire year.

7. How will I be notified of impending assessment tasks?

- You will receive written notice of every assessment task at least two weeks before the due date. It will include information regarding task number, task weight, outcomes, due date and time, assessment criteria, marking scheme and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

8. How will results be reported back to students?

- Meaningful feedback will be given on each assessment task.
- Each school report will contain your current assessment grade in each course.

9. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.

10. What do I do if I know I am going to be absent for an assessment task?

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher and/or Head Teacher of the faculty.
- You must complete an *Illness/Misadventure/Absence Form* to explain why you will be absent and you may be asked to produce evidence of the progress you've made on the set task.

11. What is an *Illness/Misadventure/Absence Form* and where do I get one?

- This is a form that must be completed whenever student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness and unavoidable lateness or absence. Supporting documentation, such as a doctor's certificate, or communication from your parent or guardian outlining the reasons should be attached to the form.
- The forms are available from your class teacher, subject Head Teacher or Year Adviser.

12. What happens if my assessment task is late?

- You will lose 20% of your marks per school day. After 5 school days, unless there are extenuating circumstances a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 5 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!

13. What happens if a student is on suspension at the time a task is due?

- The student must make arrangements to submit take home tasks by the due date.
- If the task occurs in class, then the task will be completed on the return to school from suspension.

14. What if I am absent on the day an assessment task is scheduled?

- You must contact the school and explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty.
- On the day you return to school, report to the Head Teacher of the subject concerned and complete an *Illness/Misadventure/Absence Form*.
- Supporting evidence (such as a medical certificate or communication from your parent or guardian outlining the reasons) should be attached and the form returned to the Head Teacher.
- The Head Teacher will consider the application and a decision issued promptly to the student and to the class teacher.
- The *Illness/Misadventure/Absence Form* will be filed in your student record.
- An alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

15. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
- Parents will be notified in writing by the Head Teacher, using a warning letter. You will still have to complete the task for zero marks.
- If you do not make a genuine attempt at all set assessment tasks then you may be deemed not to have studied the course satisfactorily.

16. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice is identified, the student may be penalised marks accordingly or even receive a mark of zero for the task. Students may then be required to re-complete the task properly in order to meet course requirements.

17. Must I attend school regularly?

- Yes! You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.

18. Is there an Appeals process?

- In the first instance, you should discuss the situation with your classroom teacher.
- Should the classroom teacher be unable to satisfy your queries, you must talk with the KLA Head Teacher, Deputy Principal or Principal.

20. What happens when the date of the task has been changed?

- If a task's due date is to be changed this must be negotiated with students in consultation with the course teacher and approved by the Head Teacher for that course.

ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

Mandatory Courses

KLA: ENGLISH		Course: English		
<p>Formative assessment will be ongoing throughout Year 9 English. Students are expected to complete all in-class tasks, homework and reflection activities, and participate in class discussions and other activities in order to satisfy the outcomes for Stage 5 English. Students are expected to strive for high achievement and submit quality tasks to maximise their results and learning in preparation for Stage 6. All work should be edited and formulated using <i>Grammarly</i>.</p> <p>Formative tasks reflect the student's commitment to their learning and allow teachers to assess more widely and deeply than a single summative task. Students can achieve recognition for their efforts and achievement through FRESH, Faculty and Presentation Night awards.</p>				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	War poetry and personal narrative	Personal Writing and ICT presentation	25%
2	Term 2 Week 7	Genre Study Novel: Australian fiction/Realism/Gothic/Dystopian/Historical/Crime	'Creative Writing in the style of...'	15%
3	Term 3 Week 3	Genre Writing Critical Response	Essay	15%
4	Term 3 Week 10	Drama: A Crisis of the Times/ Ambition Shakespeare <i>Macbeth</i> or other	Narrative replicating the ideas in <i>Macbeth</i>	25%
5	Term 4 Week 7	Film as innovation: A study of a director and his/her auteur	Discursive response	20%
Total				100%

KLA: MATHEMATICS**Course: Mathematics**

Task #	When	Area(s) to be assessed In any task students may be assessed on general mathematical concepts from prior learning.	Task Format	Weighting
1	Term 1 Week 5	Algebraic Representation, Trigonometry	Examination (common across two or more like classes in the cohort)	10%
2	Term 1 Week 9	Financial Mathematics, Statistics	Examination	10%
3	Term 2 Week 5	Euclidean Geometry, Algebraic Representation, Probability	Examination	10%
4	Term 2 Week 10	Probability, Algebraic Representation	Examination	10%
5	Term 3 Week 4	Coordinate Geometry, Trigonometry	Examination	10%
6	Term 3 Week 9	Equations, Statistics	Examination	10%
7	Term 4 Week 3	Euclidean Geometry, Statistics	Examination	10%
8	Term 4 Week 6	Statistics, Equations	Examination	10%
9	Throughout the year		Class based tests, assignments and presentations	20%
Total				100%

KLA: SCIENCE**Course: Science**

All tasks are common across all classes. Additional class based assessment may occur at the discretion of the teacher. These assessments will be diagnostic only and will not count towards the final grade

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 7-9	Speed and acceleration	1st hand investigation and report	35%
2	Term 2 Weeks 3-7	The big bang theory	2nd hand research and report	35%
3	Term 1 & 2 Ongoing	Practical Observation	Teacher observation	15%
4	Term 1 & 2 Ongoing	Scientific Report Writing	Workbook	15%
SEMESTER 1				100%
5	Term 3 Weeks 7-9	The development of atomic theory	2nd hand research and report	35%
6	Term 4 Weeks 3-7	The effect of daylight and temperature on the metabolism of organisms	1st hand investigation and report	35%
7	Term 4 Weeks 3-7	Data analysis	Exam	15%
8	Terms 3 and 4 Ongoing	Scientific Report Writing	Workbook	15%
SEMESTER 2				100%

KLA: HUMANITIES Course: History

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 2	History Literacy Test	In class	15%
2	Term 1 Week 7	Topic Test WW1	In class	30%
3	Term 2 Week 2	WW 2 Assignment	Take home	25%
4	Term 2 Week 10	Semester Examination	In class	30%
Total				100%
1	Term 3 Week 1	History Literacy Test	In class	15%
2	Term 3 Week 6	Topic Test WW1	In class	30%
3	Term 4 Week 1	WW2 Assignment	In class	25%
4	Term 4 Week 6	Semester Examination	In class	30%
Total				100%

KLA: HUMANITIES Course: Geography

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 2	Geography Literacy Test	In class	15%
2	Term 1 Week 11	Skills Examination	In class	25%
3	Term 2 Week 3	Research Assignment: Biomes	Take home	30%
4	Term 2 Week 6	Semester Examination	In class	30%
Total				100%
1	Term 3 Week 2	Geography Literacy Test	In class	15%
2	Term 3 Week 10	Skills Examination	In class	25%
3	Term 4 Week 1	Research Assignment: Biomes	Take home	30%
4	Term 4 Week 6	Semester Examination	In class	30%
Total				100%

KLA: PDHPE**Course: PDHPE**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Impact of social media on body image	In class written	15%
2	Term 2 Week 5	Athletics officiating, analysing and improving performance.	In class performance and written	15%
3	Terms 2 & 3 ongoing	Invasion Games - self, peer and teacher assessment of skills, effort and performance in a variety of activities including; Ultimate Frisbee, Sofcrosse, Basketball and Floorball.	In class performance	20%
4	Term 3 Week 9	Improving adolescent health: mental health, drugs and sexual health	In class and take home	25%
5	Term 4 Week 6	Advocacy strategy for a marginalised group.	In class and take home	15%
6	Term 4 Week 6/7	Gymnastics, Team Handball or Aquatics - skill and effort assessment.	In class performance	10%
Total				100%

Electives

KLA: SCIENCE		Course: Agriculture		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Week 6 Term 1	Vegetable Crops	Weed Collection and PPT	20%
2	End of term 1,2,3	Course content	Topic Tests	30%
3	All Year	Practical competencies	Practical	30%
4	Term 4	Course content	Examination	20%
Total				100%

KLA: PDHPE		Course: Child Studies		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Foetal development	Infographic/poster and pamphlet	20%
2	Term 2 Week 5	Responsibilities of parenting	Practical activity and written reflection	30%
3	Term 3 Week 7	Formal support for families	Research task	20%
4	Term 4 Week 5	Childhood accident prevention and management	Room design and practical assessment of first aid skills	30%
Total				100%

KLA: HUMANITIES		Course: Commerce		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	Article Assessment	Take home	20%
2	Term 2 Week 2	Shark Tank Task	Take home	20%
3	Term 3 Week 1	Home Loan Task	Take home	20%
4	Term 3 Week 7	Topic Test	In class	20%
5	Term 4 Week 5	Itinerary Task	Take home	20%
Total				100%

KLA: CAPA		Course: Drama		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Group devised performance	Making/ performance	20%
2	Term 2 Week 5	Greek Theatre Character Interview	Performing	10%
3	Term 2 Week 10	Greek Theatre scripted performance	Performing	15%
4	Term 3 Week 4	Work in progress scripted performance	Performing	10%
5	Term 3 Week 8	Theatre review presentation and logbook	Appreciating	25%
6	Term 4 Week 5	Drama night performance	Performing/ Making	20%
Total				100%

KLA:TAS		Course: Food Technology		
Task	When	Areas(s) to be assessed	Task Format	Weighting %
1	Term 1	Unit 1- Food in Australia Cultural Food Habits Investigation	Practical Experiences Test Assignment	25%
2	Term 2	Unit 2- Nutrition and Health Nutrient Investigation	Practical Experiences Test Assignment	25%
3	Term 3	Unit 3- Nutrition & Food Selection Diet Diary & Eating Habits Evaluation	Practical Experiences Test Assignment	25%
4	Term 4	Unit 4- Food for Special Occasions Menu Planning Design Task	Practical Experiences Test Assignment	25%
Total				100%

KLA: TAS		Course: Industrial Technology Engineering		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Graphics	Practical and Folio	20%
2	Term 2 Week 9	Structures -	Practical and Folio	20%
3	Term 3 Week 9	Mechanics-	Practical and Folio	25%
4	Term 4 Week 7	Propulsion-	Practical and Folio	25%
5	Term 4 Week 5	Knowledge Test	Exam	10%
Total				100%

KLA: TAS		Course: Industrial Technology Metal		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	Theory workbook	Written	10%
2	Term 1 Week 10	Toolbox	Project /folio	20%
3	Term 2 Week 10	Nutcracker	Project /folio	20%
4	Term 3 Week 10	Drill stand	Project /folio	20%
5	Term 4 Week 10	Camp BBQ	Project /folio	20%
6	Term 4 Week 2	Examination	Written Examination	10%
Total				100%

KLA: TAS**Course: Industrial Technology Timber**

Task #	When	Area(s) to be assessed	Task Format	Weighting
WHS	Term 1 Week 2	Graphics	Written	10%
1	Term 1 Week 6	Tool box	Project/ folio	30%
2	Term 2 Week 2	Research assignment	Report	10%
3	Term 3 Week 8	Skateboard or negotiated project	Project / folio	30%
4	Term 4 Week 6	Exam	Written exam	20%
Total				100%

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 2-4	History of computers research task.	In class research assignment	15
2	Term 1 Week 7-11	Computing Powerpoint Quiz.	In class Powerpoint assignment.	15
3	Term 2 Weeks 1-3	Completing a booklet of Spreadsheet tasks.	In class Spreadsheet worksheets	15
4	Term 2 Week 4-8	Database assignment "Video Shop"	In class Database assignment	15
5	Term 3	Robotics unit #1, "NXT"	In class practical exercises	20
6	Term 4	Robotics unit #2, "EV3"	In class practical exercises	20
Total				100%

KLA: SCIENCE		Course: Marine Studies		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Intro to Marine Studies - Water Safety	Poster	10%
2	Term 1 Week 11	Intro to Marine Studies - All	Exam	10%
3	Term 2 Week 6	Marine Biology - Algae	1st hand investigation	10%
4	Term 2 Week 10	Marine Biology - All	Exam	10%
5	Term 3 Week 6	Marine Ecology - Rocky Shores	1st hand research	10%
6	Term 3 Week 10	Marine Ecology - All	Exam	10%
7	Term 4 Ongoing	Open Water Snorkelling	Dive Log	10%
8	Term 4 Week 5	Marine Studies - All	Yearly Exam	30%
Total				100%

KLA: CAPA		Course: Music		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	2 x Performance Pieces for Topic 1 Composition Task	Performance Composition	20% 10%
2	Term 2 Week 3	Topic Test on Topic 1. (Aural/Musicology)	Written	6%
3	Terms 2-3	2 x Performance Pieces for Topic 2 1 x Composition Task (Due Mid Term 3) Topic Test on Topic 2. (Aural/Musicology)	Performance Composition Written	20% 10% 7%
4	Terms 3-4	2 x Performance Pieces for Topic 3 Topic Test on Topic 3. (Aural/Musicology)	Performance Written	20% 7%
Total				100%

KLA: PDHPE		Course: Physical Activity and Sports Studies		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	Fitness testing - analysis of personal fitness tests and completion of tests	In class and take home	30%
2	Term 2 Ongoing	Sport Study I: self, peer and teacher assessment of skills	In class performance	15%
3	Term 3 Weeks 2/3	Body systems test	In class written	15%
4	Term 3/4 Ongoing	Sport study II - self, peer and teacher assessment of skills	In class performance	25%
5	Term 4 Weeks 4/5	Sports Injuries - scenarios and application	In class scenario and written test	15%
Total				100%

KLA: CAPA		Course: Photography		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	WH&S Practices. Composition of Images, Practical Tasks The Frames & The Conceptual Framework	Theory Test Practical Portfolio Journal	10% 10% 10%
2	Term 2	Darkroom, Analogue Photography, History of Photography The Frames and The Conceptual Framework	Practical Portfolio Journal	10% 10%
3	Term 3	Surrealism, Pinhole Camera. The Frames and the Conceptual Framework, Photographer Research	Practical Portfolio Journal	10% 10%
4	Term 4	Digital Photography Practical, 30 Day Challenge. Theory Examination	Practical Portfolio, Journal, Student Exhibition Yearly Examination	10% 10% 10%
Total				100%

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	Class Artmaking Tasks, Visual Diary. Artist research relevant to practice.	Artworks,	15%
			Visual Diary Research Task	10%
2	Term 2	Class Artmaking Tasks , Visual Diary Artist research relevant to practice. Half Yearly Examination	Artworks,	15%
			Visual Diary Research Task Written Paper	10%
3	Term 3	Class Artmaking Tasks, Visual Diary Artist research relevant to practice.	Artworks,	15%
			Visual Diary Research Task	10%
4	Term 4	Class Artmaking Tasks , Visual Diary Artist research relevant to practice. Yearly Examination	Artworks,	15%
			Visual Diary Research Task Written Paper	10%
Total				100%

MACLEAN HIGH SCHOOL ASSESSMENT CALENDAR

TERM 1	
Week 1	
Week 2	Geography, History
Week 3	Mathematics
Week 4	
Week 5	Mathematics
Week 6	Commerce
Week 7	Mathematics, History
Week 8	Mathematics, Marine Studies, Child Studies
Week 9	Engineering Studies, PDHPE,
Week 10	PASS, English
Week 11	Marine Studies, Geography

TERM 2	
Week 1	Mathematics, PDHPE & PASS ongoing Term 2 , Geography
Week 2	History, Commerce
Week 3	Mathematics, Geography
Week 4	
Week 5	Mathematics, Child Studies, PDHPE
Week 6	Marine Studies, Geography
Week 7	Mathematics , English
Week 8	
Week 9	Engineering Studies.
Week 10	Mathematics, Textiles,, Industrial Technology, Marine Studies, History

TERM 3	
Week 1	Textiles, History, Commerce, PDHPE & PASS ongoing Term 3
Week 2	Mathematics, PASS, Geography
Week 3	PASS, English
Week 4	
Week 5	Mathematics
Week 6	Marine Studies, History
Week 7	Commerce, Child Studies, PASS
Week 8	Mathematics, History,
Week 9	Engineering Studies, PDHPE,
Week 10	Mathematics, Textiles, Marine Studies, English, Geography

TERM 4	
Week 1	PDHPE & PASS ongoing Term 4., History, Geography
Week 2	History, Industrial Technology Metal, Industrial Technology Engineering
Week 3	Mathematics, History, Industrial Technology Timber
Week 4	PASS
Week 5	Marine Studies, Commerce, Child Studies, PASS
Week 6	Mathematics, PDHPE, History, Geography, Industrial Technology
Weeks 7	English
Week 8	Textiles, IST, Engineering Studies,
Week 9	Mathematics
Week 10	

“Maclean High School is located on the South Arm of the Clarence River on the North Coast of N.S.W.

The school is a large district, comprehensive, co-educational facility. The grounds including the school's farm, occupy 10 hectares of the river floodplain. The school has excellent facilities including expansive grounds, an agricultural farm, two Trade Training Centres, one in Hospitality and the other in Construction, upgraded science laboratories, a modern library, air conditioned class rooms, technology integrated across the school and our Creative and Performing Arts program is acclaimed across the region. The curriculum, class structures and education programs are designed to accommodate these diverse needs of our community and provide pathways extending from Academic and Tertiary education to Vocational pathways including school based apprenticeships and traineeships. There is a considerable amount of extra-curricular activity adding significantly to the learning opportunities. There is a significant major excursion program including trips to Heron Island, Central Australia and Jindabyne. The school has a widely acclaimed transition program for students from the 12 feeder primary schools. The extensive curriculum, especially in the senior school offers access to a broad range of courses including many vocational opportunities. Courses include Hospitality, Primary Industries, Seafood Aquaculture, Construction, Metals and Engineering and Sports Coaching. There is also a wide variety of TAFE options. Students with special education needs are well catered for with a variety of programs. There is also significant emphasis on literacy development, student welfare, sport, and the creative and performing arts. Academic results are exceptional and consistently above the like schools group and the region. A highly acclaimed school musical is held every 2 years involving a considerable number of staff and students. Students regularly perform at Encore to showcase their talents. Retention rates are exemplary and among the best in the region. Maclean High School undertakes significant programs in Literacy, Numeracy, Aboriginal Education (The school was the recipient of a Nanga Mia Award in 2016), Quality Teaching, Connected Learning and Student Engagement and Retention. These programs benefit all students who have a strong comprehensive education program to follow. Student surveys indicate that the students are happy and feel safe at school and that they have a belonging and ownership of the school's core values:

Fair, Respectful, Effort, Safe, Honest = F.R.E.S.H”