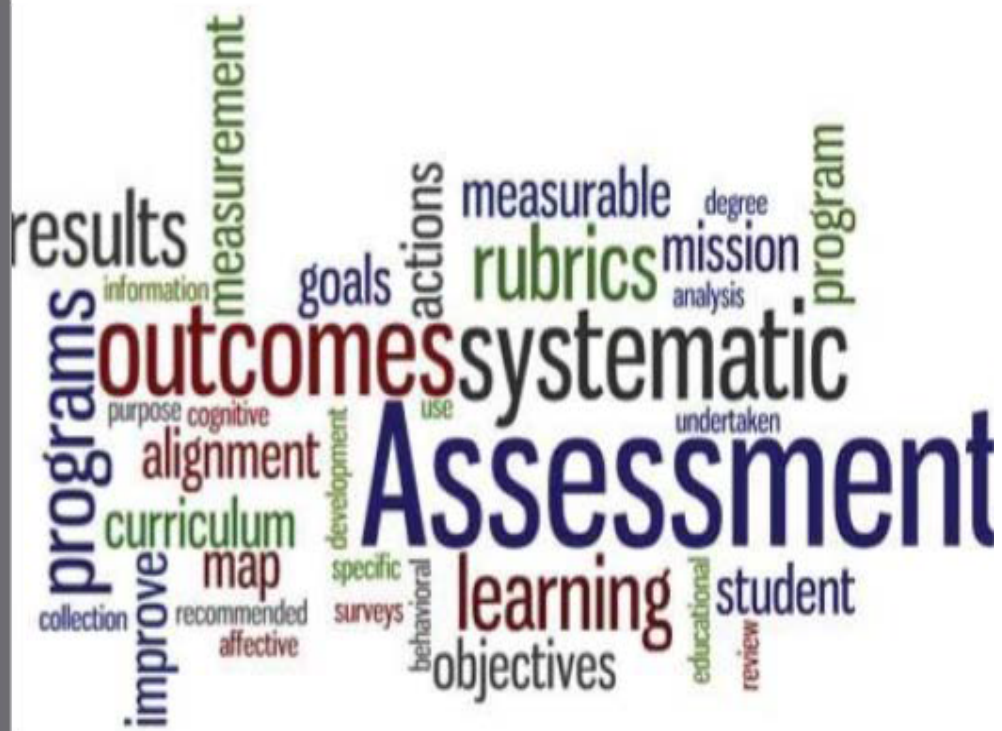


YEAR 7 ASSESSMENT BOOKLET 2021



MACLEAN HIGH SCHOOL – YEAR 7 ASSESSMENT PROCEDURES

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 7.
- Your rights and responsibilities under this system.

2. What is an assessment mark?

- An assessment mark represents your achievement of outcomes listed in the syllabus for each course studied.

3. What is the purpose of assessment marks?

- To allow a wide range of subject skills and knowledge to be assessed using a variety of assessment methods.

4. Are non-assessable tasks important?

- Yes! You must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers.

5. How will assessment marks be compiled?

- Each faculty, using the NESAs guidelines, has developed procedures for compiling an assessment mark by the end of each course.
- Assessment schedules for each subject specify the nature of each task, the outcomes to be assessed, weighting in the final assessment for that course and the timing of each task.
- The assessment schedule for each subject is included in this booklet.

6. When will assessment take place?

- Assessment will take place throughout the entire year.

7. How will I be notified of impending assessment tasks?

- You will receive forward notice of every assessment task before the due date.
- This will include information on the details of the task such as task weight, due date, assessment criteria, marking guidelines and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

8. How will results be reported back to students?

- Meaningful feedback will be given on each assessment task.
- Each school report will contain your assessment grade.

9. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.

10. What do I do if I know I am going to be absent for an assessment task?

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher and/or Head Teacher of the faculty.

11. What happens if my assessment task is late?

- You will lose 10% of your marks per day to a maximum of 50% ie after 3 days late you can only receive a maximum mark of 70%. After 5 days, unless there are extenuating circumstances a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 4 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!

12. What happens if a student is on suspension at the time a task is due?

- The student must make arrangements to submit take home tasks by the due date.
- If the task occurs in class, then the task will be completed on the return to school from suspension.

13. What if I am absent on the day an assessment task is scheduled?

- On the day you return you must explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty. Communication from your parent or guardian needs to confirm the reason for your absence.
- After consultation with your teacher/Head Teacher an alternate assessment task due date will be issued or an alternate assessment task will be given to you.

14. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
- Parents will be contacted regarding your progress in this course.

15. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice/plagiarism is identified, parents will be contacted and the student will then be required to re-complete the task properly in order to meet course requirements.

16. Must I attend school regularly?

- Yes! You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.

17. What happens when the date of the task has been changed?

- If a task's due date is to be changed this must be negotiated with students in consultation with the course teacher and approved by the Head Teacher for that course.

ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

Mandatory Courses

KLA: ENGLISH		Course: English		
<p>Formative assessment will be ongoing throughout Year 7 English. Students are expected to complete all in-class tasks, homework and reflection activities, and participate in class discussions and activities in order to satisfy the outcomes for Stage 4 English. Formative tasks reflect the student's commitment to their learning and allow teachers to assess more widely and deeply than a single summative task. Students can achieve recognition for their efforts and achievement through FRESH, Faculty and Presentation Night awards</p>				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 5 and 9	Writing Craftily - includes River of Learning	Two pieces of writing: One critical and one imaginative	30%
3	Term 2 Week 9	Close Study of a Novel	Essay	25%
4	Term 3 Week 9	Capturing our World	In class test	25%
5	Term 4 Week 7	Theatre of the Mind	Recording and Creative Writing	20%
TOTAL				100%

KLA: MATHEMATICS**Course: Mathematics**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Integers & the Scientific Calculator (N&A) and Introductory Algebra (N&A) Angles (M&G)	Common Examination (common across the entire year group)	15%
2	Term 2 Week 3	Data Collection (S&P)	Topic Test /Assignment	5%
3	Term 2 Week 8	Factors & Multiples (N&A) and Introductory Fractions (N&A)	Common Examination	10%
4	Term 3 Week 5	Circles (M&G) and Introductory Probability (S&P) Triangles (M&G)	Common Examination	15%
5	Term 3 Week 10	Expanding & Factorising Decimals	Topic Tests (may be at the end of each topic - teacher to advise)	10%
6	Term 4 Week 2	Time	Homework Booklet due	5%
7	Term 4 Week 2	Introductory Equations(N&A) and Summary Statistics (S&P)	Common Examination	10%
8	Term 4 Week 9	Polygons & Area and Percentages	Topic Tests	10%
9	Throughout the year	Class based: tests/homework/assignments/presentations (teacher to advise)		20%
TOTAL				100%

All tasks are common across all classes. Additional class based assessment may occur at the discretion of the teacher. These assessments will be diagnostic only and will not count towards the final grade.

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 6-8	Particle theory model	Depth study research, report and test	35%
2	Term 1 Ongoing	Conducting investigations	In class teacher observations	15%
3	Term 2 Weeks 1-2	Fig Species ID	1st hand investigation report and test	35%
4	Term 2 Ongoing	Conducting investigations	In class teacher observations	15%
Semester 1 TOTAL				100%
5	Term 3 Weeks 3-5	Investigating friction	1st hand investigation, report and test	35%
6	Term 3 Weeks 9-10	Data analysis	Examination	15%
7	Term 4 Weeks 1-2	Our place in space	Depth study research, report and test	35%
Semester 2 TOTAL				100%

KLA: HUMANITIES			Course: Geography	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 4	Geography Literacy Test	In class test	15%
2	Term 2 Week 4	Geography Topic and Skills Test	In class test	25%
3	Term 3 Week 5	Research Water Assignment	Research Task	30%
4	Term 4 Week 3	Yearly Examination	In class	30%
TOTAL				100%

KLA: HUMANITIES			Course: History	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 3	Historic Skills	Test in class	15%
2	Term 2 Week 2	History Literacy Skills	In class	15%
3	Term 3 Week 9	Writing Task	In class	35%
4	Term 4 Week 3	End of Year Examination	In class	35%
TOTAL				100%

KLA: HUMANITIES			Course: Mandatory Language FRENCH	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Speaking (10 %) & Listening (20%)	In class assessment	30%
2	Term 2 Week 2	Writing	In class assessment	20%
3	Term 3 Week 7	Intercultural understanding (Media Presentation)	In class and home task	30%
4	Term 4 Week 2	French Reading	In class	20%
TOTAL				100%

KLA: CAPA**Course: Music**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	All Performance Assessments up to this date are correlated		
2	Term 2 Week 5	All Performance Assessments up to this date are correlated		
3	Term 2 Week 5	Bookmark (towards theory result)		
4	Term 3 Week 5	All Performance Assessments up to this date are correlated		
5	Term 4 Week 2	Theory Exam		
6	Term 4 Week 5	All Performance Assessments up to this date are correlated		Theory: 40% Practical: 60%
TOTAL				100%

KLA: CAPA**Course: Visual Arts**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Landscape Connections	Formative: In class studio skill outcomes checklist Summative: The Artist's Book/ Folio Work/ River of Learning Art Exhibition	20%
2	Term 2 Week 9	MHS CULTURE CON	Formative: In class studio skill outcomes checklist Summative: Printmaking Design Folio / Smart Arts Exhibition	20%
3	Term 3 Week 9	Object Obsessions	Formative: In class studio skill outcomes checklist Summative: Sculpture /The Frames Research Task	20%
4	Term 4 Week 9	The Artist Within The Frame	Formative: In class studio skill outcomes checklist Summative: Painting / Artist Research Assignment	20%
5	Term 4 Week 2	Visual Art Exam (Theory and Practical Components)	Exam	20%
TOTAL				100%

KLA: PDHPE**Course: PDHPE**

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6/8 Theory	'Introducing my world's – Multimedia speaking	Take home task	25%
2	Term 2 Week 1/5 Practical	Gymnastics – Group gymnastics performance	In class assessment	25%
3	Term 3 Week 7/9 Theory	IBL- drug packaging	In class and take home	25%
4	Term 4 Week 1/5 Practical	Swim and survive checklist/CPR practical	In class performance and written	25%
TOTAL				100%

KLA: TAS**Course: Mandatory Technology**

Students will undertake studies in the following areas during the year.

Task #	When	Area(s) to be assessed	Task Format	Weighting
1,2	End of Unit	Food / Materials Practical project and folio	Practical	25%
	Term 1/3 Week 5	Research Assignment	Written	15%
	Term 2/4 Week 6	Knowledge test	Exam	10%
3,4	End of Unit	Computing / Engineering Practical project and folio	Practical	25%
	Term 1/3 Week 5	Research Assignment	Written	15%
	Term 2 /4 Week 6	Knowledge test	Exam	10%
Total				100%

MACLEAN HIGH SCHOOL YEAR 7 ASSESSMENT CALENDAR

WEEK	TERM 1	TERM 2	TERM 3	TERM 4
1		Science PDHPE		Science PDHPE
2		Language History	History	Language Mathematics Music Visual Arts
3	History	Mathematics	Science	Geography History
4	Geography	Geography		
5	English TAS	Music	Geography Music Mathematics TAS	Music
6	Science PDHPE	TAS		TAS
7			Language PDHPE	English
8	Language Music	Mathematics		
9	Mathematics English Visual Arts	English Visual Arts	History English Visual Arts	Mathematics Visual Arts
10	TAS		Science TAS Mathematics	
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SCHOOL CONTEXT

Maclean High School is located on the South Arm of the Clarence River on the North Coast of N.S.W. The school is a large district, comprehensive, co-educational facility. The grounds including the school's farm occupy 10 hectares of the river floodplain. The school has excellent facilities including expansive grounds, an agricultural farm, two Trade Training Centres, one in Hospitality and the other in Construction, upgraded science laboratories, a modern library, air conditioned classrooms, technology integrated across the school and our Creative and Performing Arts program is acclaimed across the region.

The curriculum, class structures and education programs are designed to accommodate these diverse needs of our community and provide pathways extending from academic and tertiary education to vocational pathways including school based apprenticeships and traineeships, and an effective program of work experience through the School to Work program. There is a considerable amount of extra-curricular activity adding significantly to the learning opportunities. There is a significant major excursion program including trips to Heron Island, Central Australia and Jindabyne. The school has a widely acclaimed transition program for students from the 12 feeder primary schools.

The extensive curriculum, especially in the senior school offers access to a broad range of courses including many vocational opportunities. Courses include Hospitality, Primary Industries, Seafood Aquaculture, Construction, Metals and Engineering and Sports Coaching. There is also a wide variety of TAFE options. Students with special education needs are well catered for with a variety of programs. There is also significant emphasis on literacy development, student welfare, sport, and the creative and performing arts. A highly acclaimed school musical is held every 2 years involving a considerable number of staff and students. Students regularly perform at Encore to showcase their talents. Retention rates are exemplary and among the best in the region. Maclean High School undertakes significant programs in Literacy, Numeracy, Aboriginal Education (The school was the recipient of a Nanga Mia Award in 2016, and Narragunnawali award in 2019), Quality Teaching, Connected Learning and Student Engagement and Retention. These programs benefit all students who have a strong comprehensive education program to follow. Student surveys indicate that the students are happy and feel safe at school and that they have a belonging and ownership of the school's core values:

“Fair, Respect, Effort, Safe, Honest = F.R.E.S.H”