YEAR 9 ASSESSMENT BOOKLET 2021



MACLEAN HIGH SCHOOL - YEAR 9 ASSESSMENT PROCEDURES

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 9.
- Your rights and responsibilities under this system.
- 2. What is an assessment mark/grade?
 - An assessment mark/grade represents your achievement of outcomes listed in the syllabus for each course studied.
- 3. What is the purpose of assessment marks/grades?
 - To allow a wide range of subject skills and knowledge to be assessed using a variety of assessment methods.
- 4. Are non-assessable tasks important?
 - Yes! You must satisfy all the requirements of a syllabus this includes all in-class and homework tasks set by your teachers.
 - Failure to complete non-assessable tasks may mean that NESA requirements for completing a Stage 5 course are not satisfied.
- 5. How will assessment marks be compiled?
 - Each Faculty, using NESA guidelines, has developed procedures for compiling an assessment mark/grade by the end of each course.
 - Assessment schedules for each subject specify the nature of each task, the outcomes
 to be assessed, weighting in the final assessment for that course and the timing of each
 task.
 - The assessment schedule for each subject is included in this booklet.
- 6. When will assessment take place?
 - Assessment will take place throughout the entire year.
- 7. How will I be notified of impending assessment tasks?
 - You will receive written notice of every assessment task at least two weeks before the
 due date. It will include information regarding task number, task weight, outcomes, due
 date and time, assessment criteria, marking scheme and clearly outlined expectations.
 - If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.
- 8. How will results be reported back to students?
 - Meaningful feedback will be given on each assessment task.
 - Each school report will contain your current assessment grade in each course.

- **9.** When should an assessment task be submitted?
 - Take-home tasks must be submitted on or before the due date stated on the assessment notification.
 - In-class tasks must be completed at the time and date stated on the assessment notification.
 - Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.
- **10.** What do I do if I know I am going to be absent for an assessment task?
 - Either hand in the task before the absence or negotiate alternative arrangements with your teacher and/or Head Teacher of the faculty.
 - You must complete an Illness/Misadventure/Absence Form to explain why you will be
 absent and you may be asked to produce evidence of the progress you've made on the set
 task.
- 11. What is an Illness/Misadventure/Absence Form and where do I get one?
 - This is a form that must be completed whenever student participation and/or
 performance in a task has been affected by unforeseen circumstances beyond the
 control of the student including: illness and unavoidable lateness or absence.
 Supporting documentation, such as a doctor's certificate, or communication from your
 parent or guardian outlining the reasons should be attached to the form.
 - The forms are available from your class teacher, subject Head Teacher or Year Adviser.
- 12. What happens if my assessment task is late?
 - You will lose 20% of your marks per school day. After 5 school days, unless there are extenuating circumstances a zero mark will be awarded.
 - You will still be required to complete the task so that you satisfy mandatory Stage 5 course requirements. By completing the task, you will still receive valuable feedback.
 - Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!
- **13.** What happens if a student is on suspension at the time a task is due?
 - The student must make arrangements to submit take home tasks by the due date.
 - If the task occurs in class, then the task will be completed on the return to school from suspension.
- **14.** What if I am absent on the day an assessment task is scheduled?
 - You must contact the school and explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty.
 - On the day you return to school, report to the Head Teacher of the subject concerned and complete an
 - Illness/Misadventure/Absence Form.
 - Supporting evidence (such as a medical certificate or communication from your parent or guardian outlining the reasons) should be attached and the form returned to the Head Teacher.
 - The Head Teacher will consider the application and a decision issued promptly to the student and to the class teacher.
 - The Illness/Misadventure/Absence Form will be filed in your student record.
 - An alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

- **15.** What about assessment work that is not handed in?
 - If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
 - Parents will be notified in writing by the Head Teacher, using a warning letter. You will still have to complete the task for zero marks.
 - If you do not make a genuine attempt at all set assessment tasks then you may be deemed not to have studied the course satisfactorily.
- **16.** What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?
 - In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
 - If malpractice is identified, the student may be penalised marks accordingly or even receive a mark of zero for the task. Students may then be required to re-complete the task properly in order to meet course requirements.

17. Must I attend school regularly?

Yes! You are expected to be present on each school day unless you are ill. It is not
possible for any student to successfully complete the outcomes of the courses if they
do not attend school regularly.

18. Is there an Appeals process?

- In the first instance, you should discuss the situation with your classroom teacher.
- Should the classroom teacher be unable to satisfy your queries, you must talk with the KLA Head Teacher, Deputy Principal or Principal.
- 20. What happens when the date of the task has been changed?
 - If a task's due date is to be changed this must be negotiated with students in consultation with the course teacher and approved by the Head Teacher for that course.

ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

Mandatory Courses

KLA: ENGLISH Course: English

Formative assessment will be ongoing throughout Year 9 English. Students are expected to complete all in-class tasks, homework and reflection activities, and participate in class discussions and other activities in order to satisfy the outcomes for Stage 5 English. Students are expected to strive for high achievement and submit quality tasks to maximise their results and learning in preparation for Stage 6. All work should be edited and formulated using Grammarly.

Formative tasks reflect the student's commitment to their learning and allow teachers to assess more widely and deeply than a single summative task. Students can achieve recognition for their efforts and achievement through FRESH, Faculty and Presentation Night awards.

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	War poetry and personal narrative	In class test	25%
2	Term 2 Week 3	NAPLAN Tools of the Trade	NAPLAN Trial paper	15%
3	Term 2 Week 8	Genre Study Novel: Australian fiction/Realism/Gothic/ Dystopian/Historical/Crime	'Creative Writing in the style of'	15%
4	Term 3 Week 8	Drama: A Crisis of the Times/ Ambition Shakespeare Macbeth or other	In class test and analysis	25%
5	Term 4 Week 8	Documentary: The art of truth telling	Multimodal presentation of a documentary	20%
Total				100%

KLA: MATHEMATICS Course: Mathematics				
Task #	When	Area(s) to be assessed In any task students may be assessed on general mathematical concepts from prior learning.	Task Format	Weighting
1	Term 1 Week 6	Further Indices(N&A), Right-Angled Trigonometry (M&G)	Common Examination (common across Year)	10%
2	Term 1 Week 10	Earning Money & Taxation (N&A), Comparing Sets of Data (S&P)	Common Examination (common across Year)	10%
3	Term 2 Week 6	Investing & Spending Money Binomial Product & Factors	Topic Tests	10%
4	Term 2 Week 10	Multistage Events (S&P), Coordinate Geometry (N&A)	Common Examination (common across Year)	10%
5	Term 3 Week 5	Similarity, Surds, Algebraic Fractions	Topic Tests	10%
6	Term 3 Week 10	R-A Trigonometry: bearings and Further Equations & Inequalities	Common Examination (Common across Year) (Teacher to advise)	10%
7	Term 4 Week 6	Single Variable Data Analysis	Topic Test	10%
8	Term 4 Week 6	Deductive Geometry, Solving Equations	Topic Tests (may be at the end of each topic - teacher to advise)	10%
9	Throughout the year Class based: tests/homework/assignments and presentations (teacher to advise)		20%	
Total				100%

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KLA: SCIENCE Course: Science

All tasks are common across all classes. Additional class based assessment may occur at the discretion of the teacher. These assessments will be diagnostic only and will not count towards the final grade.

Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 5-7	Speed and acceleration	1st hand investigation, report and test	35%
2	Term 1 Ongoing	Conducting investigations	In class teacher observations	15%
3	Term 2 Weeks 2-4	The development of atomic theory	Depth study research, report and test	35%
4	Term 2 Ongoing	Conducting investigations	In class teacher observations	15%
Seme	ster 1 Total			100%
1	1 Term 1 Speed and acceleration 1st hand investigation, report and test		investigation, report	35%
2	Term 1 Ongoing	Conducting investigations	In class teacher observations	15%
3	Term 2 Weeks 2-4	The development of atomic theory	Depth study research, report and test	35%
Seme	ster 2 Total			100%

KLA: H	KLA: HUMANITIES COURSE			SE: History
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 3	History Literacy Test	In class	15%
2	Term 1 Week 9	Writing Task	In class	35%
3	Term 2 Week 3	Historical Source Analysis GF	In class	15%
4	Term 2 Week 6	Yearly Examination GF	In class	35%
Total				100%
1	Term 3 Week 1	History Literacy Test	In class	15%
2	Term 3 Week 10	Writing Task	In class	35%
3	Term 4 Week 3	Historical Analysis GF	In class	15%
4	Term 4 Week 6	Yearly Examination GF	In class	35%
Total				100%

KLA: H	KLA: HUMANITIES COURSE: Ge			: Geography
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 4	Geography Literacy Test	In class	15%
2	Term 1 Week 9	Skills Examination	In class	25%
3	Term 2 Week 3	Research Assignment: Biomes	Take home	30%
4	Term 2 Week 5	Semester Examination GF	In class	30%
Total			·	100%
1	Term 3 Week 4	Geography Literacy Test	In class	15%
2	Term 3 Week 9	Skills Examination	In class	25%
3	Term 4 Week 3	Research Assignment: Biomes	Take home	30%
4	Term 4 Week 5	Semester Examination GF	In class	30%
Total				100%

KLA: PDHPE Course				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 7/9	Critical Health Literacy – social media	In class written	25%
	Theory			
2	Term 2 Ongoing	Practical self, peer and teacher assessment of skills, effort and performance	In class assessment	25%
	Practical	periormano		
3	Term 3 Week 7/9	Decision making tool to reduce risk for young people	In class/take home	25%
	Theory			
4	Term 4 Week 3/6	Practical assessment ongoing	In class	25%
	Practical			
TOTAL		•	•	100%

Electives

KLA: SCIENCE Course: Ag				Agriculture
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Week 6 Term 1	Vegetable Crops	Weed Collection and PPT	20%
2	End of term 1,2,3	Course content	Topic Tests	30%
3	All Year	Practical competencies	Practical	30%
4	Term 4	Course content	Examination	20%
Total				100%

KLA: PI	KLA: PDHPE Course: Chil			ild Studies
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	Preparations for parenting	In class written	20%
2	Term 2 Week 9	Newborn care	In class assessment	30%
3	Term 3 Week 9	Growth and development	In class/take home	25%
4	Term 4 Week 7	Childhood Health and Safety	In class	25%
TOTAL				100%

KLA: HUMANITIES Course: Co				Commerce
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Consumer and Financial Decisions	Research/In class assessment	20%
2	Term 2 Week 7	Running a business	In class test	20%
3	Term 3 Week 7	Promoting and selling	Shark Tank	30%
4	Term 4 Week 5	Travel	Research assessment task	30%
Total		•	,	100%

KLA: TA	KLA: TAS Course: Design and Te			Technology
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Research Report	Presentation	20%
2	Term 2 Week 10	Minor Project	MP/ Folio	20%
3	Term 3 Week 6	Case Study	Report	20%
4	Term 4 Week 2	Major Project/Folio	MP/Folio	40%
Total				100%

KLA: C	KLA: CAPA Cours			ırse: Drama
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Group devised performance	Making/ performance	20%
2	Term 2 Week 5	Greek Theatre Character Interview	Performing	10%
3	Term 2 Week 10	Greek Theatre scripted performance	Performing	15%
4	Term 3 Week 4	Work in progress scripted performance	Performing	10%
5	Term 3 Week 8	Theatre review presentation and logbook	Appreciating	25%
6	Term 4 Week 5	Drama night performance	Performing/ Making	20%
Total				100%

KLA: H	KLA: HUMANITIES Course			rse: French
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Speaking & Writing		30%
2	Term 2 Week 4	Reading		20%
3	Term 3 Week 7	Listening		20%
4	Term 4 Week 4	Exam		30%
Total			•	100%

KLA: TAS Course: Food Te				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	unit 1 Food in Australia Multicultural influences on diet	Research Project Practical experience Unit Test	50%
2	Term 2	Unit 2- Food selection and health Nutrient Investigation	Research Project Practical experience Unit test	50%
Seme	ester 1 Total			100%
3	Term 3	Unit 3- Food for Specific Needs Diet related disorder investigative report	Research Project Practical experience Unit test	50%
4	Term 4	Unit 4 Food for Special Occasions Party Planning	Research Project Practical experience Unit test	50%
Seme	ester 2 Total			100%

KLA: TA	KLA: TAS Course: Industrial Technology E			Engineering
Task #	When	Area(s) to be assessed	Area(s) to be assessed Task Format	
1	Term 1 Week 9	Propulsion	Practical and Folio	25%
2	Term 2 Week 9	Propulsion	Practical and Folio	25%
3	Term 3 Week 9	Control systems	Practical and Folio	20%
4	Term 4 Week 6	Control systems	Practical and Folio	20%
5	Term 4 Week 5	Knowledge Test	Exam	10%
Total				100%

KLA: TA	KLA: TAS Course: Industrial Technology			
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	Toolbox and Folio	Practical & Written	10%
2	Term 2 Week 1	Metals in production and service	Report	20%
3	Term 2 Week 10	Rocket stove	Project /folio	20%
4	Term 3 Week 10	Folding Shovel	Project /folio	20%
5	Term 4 Week 2	Examination	Written Examination	20%
6	Term 4 Week 5	Welding and machining practical exam	Practical Exam	10%
Total			•	100%

KLA: TA	KLA: TAS Course: Industrial Technology			ogy Timber
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	Flip top Box	Skills test	20%
2	Term 2 Week 1	Research assignment	Report	10%
3	Term 2 Week 7	Foot Stool	Project / folio	20%
4	Term 3 Week 9	Exam	Written exam	20%
5	Term4 Week 5	Tool Caddy	Project and Folio	30%
Total		•		100%

KLA: SCIENCE Course: Marin				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Intro to Marine Studies - Water Safety	Poster	10%
2	Term 1 Week 10	Intro to Marine Studies - All	Exam	10%
3	Term 2 Week 6	Marine Biology - Algae	1st hand investigation	10%
4	Term 2 Week 10	Marine Biology - All	Exam	10%
5	Term 3 Week 6	Marine Ecology - Rocky Shores	1st hand research	10%
6	Term 3 Week 10	Marine Ecology - All	Exam	10%
7	Term 4 Ongoing	Open Water Snorkelling	Dive Log	10%
8	Term 4 Week 5	Marine Studies - All	Yearly Exam	30%
Total				100%

KLA: CAPA Cour				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	2 x Performance Pieces for Topic 1 Composition Task	Performance Composition	20% 10%
2	Term 2 Week 3	Topic Test on Topic 1. (Aural/Musicology)	Written	6%
3	Term 2-3	2 x Performance Pieces for Topic 2 1 x Composition Task (Due Mid Term 3) Topic Test on Topic 2. (Aural/Musicology)	Performance Composition Written	20% 10% 7%
4	Term 3-4	2 x Performance Pieces for Topic 3 Topic Test on Topic 3. (Aural/Musicology)	Performance Written	20% 7%
Total		•		100%

KLA: PDHPE Course: Physical Activity and		Activity and Sports Stu	idies (PASS)	
Task #	When	Area(s) to be assessed Task Format		Weighting
1	Term 1 Ongoing	Fitness assessment and development	In class	25%
2	Term 2 Week 4	Theory presentation / written	In class	25%
3	Term 3 Ongoing	Game development / participation	In class	25%
4	Term 4 Week 3/5	Research Task	In class & take home	25%
Total				100%

KLA: C	KLA: CAPA Course: Photography				
Task #	When	Area(s) to be assessed	Task Format	Weighting	
1	Term 1	WH&S Practices. Composition of Images, Practical Tasks The Frames & The Conceptual Framework	Theory Test Practical Portfolio Journal	10% 10% 10%	
2	Term 2	Darkroom, Analogue Photography, History of Photography The Frames and The Conceptual Framework	Practical Portfolio Journal	10% 10%	
3	Term 3	Surrealism, Pinhole Camera. The Frames and the Conceptual Framework, Photographer Research	Practical Portfolio Journal	10% 10%	
4	Term 4	Digital Photography Practical, 30 Day Challenge. Theory Examination	Practical Portfolio Journal Student Exhibition Yearly Examination	10% 10% 10%	
Total			Today Examination	100%	

KLA: CAPA Course: \				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1	Class Artmaking Tasks, Visual Diary. Artist research relevant to practice.	Artworks, Visual Diary Research Task	15% 10%
2	Term 2	Class Artmaking Tasks , Visual Diary Artist research relevant to practice. Half Yearly Examination	Artworks, Visual Diary Research Task Written Paper	15% 10%
3	Term 3	Class Artmaking Tasks, Visual Diary Artist research relevant to practice.	Artworks, Visual Diary Research Task	15% 10%
4	Term 4	Class Artmaking Tasks , Visual Diary Artist research relevant to practice. Yearly Examination	Artworks, Visual Diary Research Task Written Paper	15% 10%
Total				100%

MACLEAN HIGH SCHOOL YEAR 9 ASSESSMENT CALENDAR

WEEK	TERM 1	TERM 2	TERM 3	TERM 4
1		Timber Metal	History	
2		Science		Design and Technology Metal Science
3	History	English Geography History Music	Marine Studies	Geography History PASS PDHPE
4	Geography	French PASS	Drama Geography	French
5	Science	Drama Geography	Mathematics Science	Commerce Drama Geography Marine Studies Timber
6	Agriculture Mathematics Timber	History Marine Studies Mathematics	Design and Technology Marine Studies	Engineering Studies Food Technology History Mathematics Metal
7	PDHPE	Commerce Industrial Tech Timber PDHPE	Commerce French	Child Studies
8	Commerce English French Marine Studies	English	Drama English	English
9	Design and Technology Drama Engineering Studies Geography History	Child Studies Engineering Studies	Child Studies Engineering Studies Geography Timber Science	
10	Child Studies Food Technology Marine Studies Mathematics Metal	Drama Food Technology Design and Technology Marine Studies Mathematics Metal	Food Technology History Marine Studies Mathematics Metal	
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SCHOOL CONTEXT

Maclean High School is located on the South Arm of the Clarence River on the North Coast of N.S.W. The school is a large district, comprehensive, co-educational facility. The grounds including the school's farm occupy 10 hectares of the river floodplain. The school has excellent facilities including expansive grounds, an agricultural farm, two Trade Training Centres, one in Hospitality and the other in Construction, upgraded science laboratories, a modern library, air conditioned classrooms, technology integrated across the school and our Creative and Performing Arts program is acclaimed across the region.

The curriculum, class structures and education programs are designed to accommodate these diverse needs of our community and provide pathways extending from academic and tertiary education to vocational pathways including school based apprenticeships and traineeships, and an effective program of work experience through the School to Work program. There is a considerable amount of extra-curricular activity adding significantly to the learning opportunities. There is a significant major excursion program including trips to Heron Island, Central Australia and Jindabyne. The school has a widely acclaimed transition program for students from the 12 feeder primary schools.

The extensive curriculum, especially in the senior school offers access to a broad range of courses including many vocational opportunities. Courses include Hospitality, Primary Industries, Seafood Aquaculture, Construction, Metals and Engineering and Sports Coaching. There is also a wide variety of TAFE options. Students with special education needs are well catered for with a variety of programs. There is also significant emphasis on literacy development, student welfare, sport, and the creative and performing arts. A highly acclaimed school musical is held every 2 years involving a considerable number of staff and students. Students regularly perform at Encore to showcase their talents. Retention rates are exemplary and among the best in the region. Maclean High School undertakes significant programs in Literacy, Numeracy, Aboriginal Education (The school was the recipient of a Nanga Mia Award in 2016, and Narragunnawali award in 2019), Quality Teaching, Connected Learning and Student Engagement and Retention. These programs benefit all students who have a strong comprehensive education program to follow. Student surveys indicate that the students are happy and feel safe at school and that they have a belonging and ownership of the school's core values:

"Fair, Respect, Effort, Safe, Honest = F.R.E.S.H"