



Year 7
Assessment
Schedule
2024

FAIR

RESPECT

EFFORT

SAFE

HONEST

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ASSESSMENT PROCEDURES

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 7. The assessment schedule for each subject is included in this booklet.
- Your rights and responsibilities under this system.

2. What is the purpose of assessments and when will the assessments take place?

- An assessment mark represents your achievement of outcomes listed in the syllabus for each course studied.
- Assessments take place throughout the entire year and allow a wide range of subject skills and knowledge to be assessed using a variety of assessment methods.
- Assessment schedules for each subject specify the nature of each task, the outcomes to be assessed, weighting in the overall assessment for that course and the timing of each task.

3. Are non-assessable tasks important?

- Yes, you must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers.
- You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.

4. How will I be notified of impending assessment tasks?

- You will receive forward notice of every assessment task before the due date.
- This will include information on the details of the task such as task weight, due date, assessment criteria, marking guidelines and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.
- If a task's due date is to be changed this must be negotiated with students in consultation with the course teacher and approved by the Head Teacher for that course.

5. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.

6. What do I do if I know I am going to be absent for an assessment task?

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher and/or Head Teacher of the faculty.

7. What if I am absent on the day an assessment task is scheduled?

- On the day you return you must explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty. Communication from your parent/guardian needs to confirm the reason for your absence.
- After consultation with your teacher/Head Teacher an alternate assessment task due date will be issued or an alternate assessment task will be given to you.

8. What happens if my assessment task is late?

- You will lose 10% of your marks per day to a maximum of 50% i.e. after 3 days late you can only receive a maximum mark of 70%. After 5 days, unless there are extenuating circumstances a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 4 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!

9. What happens if a student is on suspension at the time a task is due?

- The student must make arrangements to submit take home tasks by the due date.
- If the task occurs in class, then the task will be completed on the return to school from suspension.

10. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero may be recorded for it.
- Parents/guardians will be contacted regarding your progress in this course.

11. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice/plagiarism is identified, parents will be contacted and the student will then be required to re-complete the task properly in order to meet course requirements.

12. How will results be reported back to students?

- Meaningful feedback will be given on each assessment task.
- Each school report will contain your assessment grade.

ASSESSMENT SCHEDULES

KLA: ENGLISH Course: ENGLISH				
Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	Critical Analysis	Essay	30%
2	Term 2 Week 4	Conceptual Understanding: Sustainability	Topic Test	20%
SEMESTER 1 TOTAL				50%
3	Term 3 Week 1	Writing Structure	Critical Writing Imaginative Writing	20%
4	Term 3 Week 10	Reconciliation	Multimodal	20%
5	Term 4 Week 4	Film Study	Conventions test	10%
SEMESTER 2 TOTAL				50%

KLA: ENGLISH Course: DRAMA				
Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9/10	Scripted Drama	Group Performance	25%
2	Term 2 Week 3/4	Elements of Drama	Quiz	25%
SEMESTER 1 TOTAL				50%
3	Term 3 Week 7/8	Scriptwriting	Written Task	25%
4	Term 3 Week 3/4	Film Making	Film	25%
SEMESTER 2 TOTAL				50%

KLA: MATHEMATICS Course: MATHEMATICS

Task	When	Outcomes being assessed	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	MAO-WM-01 MA4-INT-C-01	Computation with Integers	In-class test	12.5%
2	Term 1 Week 11	MAO-WM-01 MA4-IND-C-01 MA4-LIN-C-01	Number properties and patterns	In-class test	12.5%
3	Term 2 Week 5	MAO-WM-01 MA4-ALG-C-01	Algebraic techniques	In-class test	12.5%
4	Term 2 Week 10	MAO-WM-01 MA4-FRC-C-01	Fractions, Decimals and Percentages	In-class test	12.5%
SEMESTER 1 TOTAL					50%
5	Term 3 Week 4	MAO-WM-01 MA4-EQU-C-01	Equations	In-class test	12.5%
6	Term 3 Week 10	MAO-WM-01 MA4-LEN-C-01 MA4-ARE-C-01 MA4-VOL-C-01	Length, Area and Volume	In-class test	12.5%
7	Term 4 Week 4	MAO-WM-01 MA4-ANG-C-01 MA4-GEO-C-01	Angle Relationships	In-class test	12.5%
8	Term 4 Week 9	MAO-WM-01 MA4-DAT-C-01 MA4-DAT-C-02 MA4-PRO-C-01	Probability and data classification	In-class test	12.5%
SEMESTER 2 TOTAL					50%

KLA: SCIENCE Course: SCIENCE

Task	When	Outcomes being assessed	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 5-7	SC4 - 16CW SC4 - 9WS	The Particle Theory Model	Depth study research and report	20%
2	Term 1 Week 11	SC4 - 6WS	Working Scientifically Skills	Examination	15%
3	Term 2 Weeks 1-2	SC4 - 14LW SC4 - 7WS SC4 - 9WS	Fig Species ID – River of Learning	1st hand investigation and report	15%
SEMESTER 1 TOTAL					50%
4	Term 2 Week 10	SC4 - 14LW SC4 - 7WS	Data Analysis – Science is Life	Examination	10%
5	Term 3 Weeks 3-5	SC4 - 10PW SC4 - 7WS SC4 - 9WS	Investigating Friction	1st hand investigation and report	15%
6	Term 3 Weeks 10	SC4 - 10PW SC4 - 7WS	Data Analysis - Science on the Move	Examination	10%
7	Term 4 Weeks 1-2	SC4 - 12ES SC4 - 9WS	Our Place in Space	Depth study research and report	15%
SEMESTER 2 TOTAL					50%

KLA: HUMANITIES Course: GEOGRAPHY

Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 4	Geography Literacy Test	In class test	20%
2	Term 2 Week 3	Skills Assessment Test	In class test	30%
SEMESTER 1 TOTAL				50%
3	Term 3 Week 4	Research - Water Assignment Task	Research Task	25%
4	Term 4 Week 3	Yearly Examination	In class	25%
SEMESTER 2 TOTAL				50%

KLA: HUMANITIES Course: HISTORY

Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 5	History Literacy Test	In Class Test	15%
2	Term 2 Week 2	Source Analysis	In Class Task	35%
SEMESTER 1 TOTAL				50%
3	Term 3 Week 8	Research – Extended Response	Research Task	20%
4	Term 4 Week 3	Yearly Examination	Examination	30%
SEMESTER 2 TOTAL				50%

KLA: HUMANITIES Course: LANGUAGES FRENCH

Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 7	Speaking Writing	In class Assessment	25%
2	Term 2 Week 4	Listening Reading	In class and Take home Assessment	25%
SEMESTER 1 TOTAL				50%
3	Term 3 Week 10	ICT	In class and Take home Assessment	20%
4	Term 4 Week 3	Examination	In class assessment	30%
SEMESTER 2 TOTAL				50%

KLA: CAPA Course: MUSIC

Task	When	Outcomes being assessed	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Ongoing	4.1	Term 1 performance marks collated	Performance	20%
2	Term 2 Week 2	4.7	Listening Quiz	Quiz	15%
3	Ongoing	4.2	Term 2 performance marks collated	Performance	15%
SEMESTER 1 TOTAL					50%
4	Term 3 Week 6	4.6	Composition	Composition	10%
5	Ongoing	4.3	Term 3 performance marks collated	Performance	15%
6	Term 4 Week 2	4.8	Listening Quiz	Quiz	10%
7	Ongoing	4.3	Term 4 performance marks collated	Performance	15%
SEMESTER 2 TOTAL					50%

KLA: CAPA Course: VISUAL ARTS

Task	When	Outcomes being assessed	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Ongoing	4.1	Artmaking – Connection to Country	Practical	15%
	Week 11	4.6, 4.7	Art Study – Literacy in the Arts	Theory Test	20%
2	Term 2 Ongoing	4.4, 4.8	Artmaking – Interpreting Place (My sweet little bowl)	Practical	15%
SEMESTER 1 TOTAL					50%
3	Term 3 Ongoing	4.2	Artmaking – The Artist's World	Practical	15%
	Week 7	4.9, 4.10	Art Study – The Artist's World	Theory	20%
4	Term 4 Ongoing	4.3, 4.5	Artmaking – Digital Discovery	Practical	15%
SEMESTER 2 TOTAL					50%

KLA: PDHPE Course: PDHPE

Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 10	Introducing My World - Multimedia	Take home task	25%
2	Term 1-2 Ongoing	Movement skills SIO - Participation and teamwork	In class practical	25%
SEMESTER 1 TOTAL				50%
4	Term 3 Week 8	Writing task - Drug Use	Combined in class and take-home task	15%
5	Term 3-4 Ongoing	Practical Performance SIO - participation and teamwork	In class practical	25%
6	Term 4 Week 4-6	Emergency Procedures	In Class Test	10%
SEMESTER 2 TOTAL				50%

KLA: TAS Course: MANDATORY TECHNOLOGY

Task	When	Outcomes being assessed	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	TE4-9MA TE4-4DP	Safety Presentation	Written	10%
2	Term 2 Week 2	TE4-1DP TE4-2DP	Practical Project #1	Practical	25%
3	Term 2 Week 2	TE4-5AG TE4-6FO TE4-7DI TE4-8EN TE4-10TS	Design Folio #1	Written	15%
SEMESTER 1 TOTAL					50%
4	Term 3 Week 9	TE4-10TS TE4-1DP	Designer Research Task	Written	10%
5	Term 4 Week 2	TE4-3DP TE4-4DP	Practical Project #2	Practical	25%
6	Term 4 Week 2	TE4-5AG TE4-6FO TE4-7DI TE4-8EN TE4-9MA	Design Folio #2	Written	15%
SEMESTER 2 TOTAL					50%

CALENDAR: YEAR 7 ASSESSMENT

WEEK	TERM 1	TERM 2	TERM 3	TERM 4
1			English (Creative Writing)	Maths (Study Skills Deadline)
2		History (Research assessment) Maths (Test) Music (Test) TAS (Practical & Folio)	Maths (Investigation)	Languages Music (Test) Science (Research) TAS (Practical & Folio)
3		Geography (Research assessment) Science (Investigation)	CHECK IN ASSESSMENTS	Geography (Yearly Examination) History (Yearly Examination) Languages (Yearly Examination) PDHPE (Practical & Theory)
4	Geography (Literacy assessment)	Drama English (Test) Languages	Geography (Skills test) Mathematics (in-class topic test)	Commerce (Yearly Exam) English (Test) Mathematics (in-class topic test)
5	History (Literacy assessment)	Mathematics (Test)	Science (Investigation)	
6	Mathematics (Test)		Music (Composition)	

WEEK	TERM 1	TERM 2	TERM 3	TERM 4
7	NAPLAN Commerce (In class task) Languages Science (Research)		Commerce (Research) Visual Arts (Research)	
8	NAPLAN		Drama History (Source Analysis test) PDHPE (Theory)	
9	TAS (Research)		TAS (Research)	Mathematics (Test)
10	Drama English (Essay) Maths (Test) PDHPE (Theory)	Mathematics (Test) PDHPE (Practical) Science (Test)	English (Multimodal) Languages (ICT task) Mathematics (Test) Science (Test)	
11	Mathematics (Test) Science (Test) Visual Arts (Artist statement)			
ONGOING TASKS	Maths (Study Skills) Music (Performance) PDHPE (Practical) Visual Arts (Artemaking)	Maths (Study Skills) Music (Performance) PDHPE (Practical) Visual Arts (Artemaking)	Maths (Study Skills) Music (Performance) PDHPE (Practical) Visual Arts (Artemaking)	Music (Performance) Visual Arts (Artemaking)

SCHOOL CONTEXT

Maclean High School is located on the South Arm of the Clarence River on the North Coast of N.S.W. The school is a large district, comprehensive, co-educational facility. The grounds including the school's farm occupy 10 hectares of the river floodplain. The school has excellent facilities including expansive grounds, an agricultural farm, two Trade Training Centres, one in Hospitality and the other in Construction, upgraded science laboratories, a modern library, air conditioned classrooms, technology integrated across the school and our Creative and Performing Arts program is acclaimed across the region.

The curriculum, class structures and education programs are designed to accommodate these diverse needs of our community and provide pathways extending from academic and tertiary education to vocational pathways including school based apprenticeships and traineeships, and an effective program of work experience through the School to Work program. There is a considerable amount of extra-curricular activity adding significantly to the learning opportunities. There is a significant major excursion program including trips to Heron Island, Central Australia and Jindabyne. The school has a widely acclaimed transition program for students from the 12 feeder primary schools.

The extensive curriculum, especially in the senior school offers access to a broad range of courses including many vocational opportunities. Courses include Hospitality, Primary Industries, Seafood Aquaculture, Construction, Metals and Engineering and Sports Coaching. There is also a wide variety of TAFE options. Students with special education needs are well catered for with a variety of programs. There is also significant emphasis on literacy development, student welfare, sport, and the creative and performing arts. A highly acclaimed school musical is held every 2 years involving a considerable number of staff and students. Students regularly perform at Encore to showcase their talents. Retention rates are exemplary and among the best in the region. Maclean High School undertakes significant programs in Literacy, Numeracy, Aboriginal Education (The school was the recipient of a Nanga Mia Award in 2016, and Narragunnawali award in 2019), Quality Teaching, Connected Learning and Student Engagement and Retention. These programs benefit all students who have a strong comprehensive education program to follow. Student surveys indicate that the students are happy and feel safe at school and that they have a belonging and ownership of the school's core FRESH values.

