

DATE	Monday 11 th March 2019		VENUE	Maclean High School
TIME FROM/TO	7.00pm	8.15pm		
PURPOSE	Monthly Maclean HS P&C Meeting			
PARTICIPATION				
Chair	Sarah Armstrong		Scribe	Sally Gilbert,
			Meeting Open	7.00PM
Attendees	Greg Court (GC)	Sally Gilbert	Sarah Armstrong (SA)	
	Lorraine White (LW)	Andrea Miltiadou (AM)		
Susan Taylor	Philippa Hayman	Jane Abbott (JA)	Kerri Wunderlich (KW)	
Apologies	Liza Hamilton (LH)	Danielle Bryant (DB)	Dee McIntyre	
	Lorraine Dobbin (LD)	Leisa McCutcheon	Kim Pye (KP)	

AECG Acknowledgement of Country

Reece ? and Zhanae ? Welcomed the P&C via video link to our country

Minutes of Previous Meeting

Motion: to accept minutes of previous meeting.

Moved:JA **Seconded:** KW

Business arising from previous minutes

- **Water Filter** –Second filter has arrived and invoice submitted to P&C – amount of \$4262.00– is the installation cost included in invoice? Greg is to clarify this
- Waiting for plumber to install both

Motion: P&C agree to pay the total of the invoice \$4262 for the water filters.
1st ST 2nd PH Motion carried

- **Matt Fisher** spoke informally to Sarah about a possible letter from P&C to support MHS request to be exempt from paying fees for use of community civic center for our school production. P & C are happy to give support with this when contacted by Matt with greater detail
- **Emails from 2 parents re TAFE cancelling farm studies subject** - positive outcome with Danielle Fisher 's letter and parent emails contributing to reversal of this decision – Farm studies continues for 2019 at TAFE. Greg Court (GC) reinforced importance of senior students selecting enough school based units for HSC and use TAFE as extras.
- **LD** wondered if CAFFS need more reality dolls for students? Greg will enquire and report back to the next meeting
- **KW** requested a book pack list for each year be placed on the school website-

GC suggested this is possible -keep this request active and remind school later in the year.

- **Busways and student before and after school wait time –can we improve?** SA suggested letter to Busways requesting possible improvements. AM to assist with the letter and gather the facts. Looking at the timetable it appears Bus routes 1, 2, 3, to Yamba are the worst affected. They arrive 40 minutes early in the morning and wait 40 minutes after school.
- **Garden Bed** – GC reported Ben Patch and the construction students are currently working on this project. Slow but steady progress.
- **EFTPOS – KW** reports Ellen Moloney has bank authority to organize. Discussion took place regarding set up and ongoing costs of different options. Projected estimated costs would be \$3000 annually. Does canteen absorb these costs? Can we/ do we add to each purchase? GC will contact South Grafton re their EFTPOS set up and usage. Canteen committee to continue research and decide.

Motion: Continue to investigate and happy to contribute up to \$200 to purchase square plus phone/ credit card facility.

1st AM 2nd KW

Reports:

Correspondence In

Correspondence Out

- Minutes emailed for February 2019

Treasurers Report – as tabled

- **As of February 2019**
 - **Westpac Cheque a/c new** \$ 31104.63
 - **Westpac Investment a/c** \$ 40493.64
- Moved: PH Seconded: SG

Principals Report- as attached

- GC talked about the performance and development cycle teachers need to be assessed on annually. This procedure assists with improving the quality of teaching. This is how the school monitors the teachers. Parents can report any problems they feel they have to the executive staff, vice and principal.

General Business

- **SA and SG absent next meeting April 8th** – LW shall chair meet and PH to scribe
- **Meet time** – Sticking to 2nd Monday of the month @6.30 pm in Maclean Library for P&C meeting.
- **Canteen:** DB loves her job and always keen to have input and support from P&C to improve any areas.
- Process of new menu boards, 10 volunteers current, and student helpers still
- DB can ask newspaper to do an article on Gina Sanna in hope of encouraging more **people from community to help.**
- Cheryl will be back in term 2. All the best Cheryl with the healing.

- Canteen committee formed to help support Danielle
- P&C appreciate the work of DB in canteen and recognize the fact that they need to show and be more supportive in decision making and reduce pressure on Danielle
- **P&C Meet dates for 2019 @6.30** in Maclean Library – Every 2nd Monday of the month (not in holidays)

April 8th,

May 13th,

June 17th (note this date is changed due to 10 June being Public Holiday)

August 12th,

September 9th,

Oct 14th

November 11th,

Dec 9th Xmas dinner

<u>Next Meeting</u>	Time	6:30pm	Chair	Lorraine White
	Date	Monday April 8 th 2019 @ 6.30	Scribe	Phillipa Hayman
	Venue	Maclean HS Library	Organiser	Sarah Armstrong

Meeting Closed: 8.15pm